



Spring House Sale!

CITY OF NEWBURGH DEPARTMENT OF PLANNING & DEVELOPMENT

83 BROADWAY , 3RD FLOOR

NEWBURGH, NY 12550

PHONE: 845-569-9400 * FAX: 845-569-9700

www.cityofnewburgh-ny.gov

Application For Sealed Bid

Personal Information:

Applicant 1: _____

Address: _____

City, State & Zip: _____

Home phone: _____

Business Phone: _____

Mobile Phone: _____

E-mail: _____

Applicant 2: _____

Address: _____

City, State & Zip: _____

Home phone: _____

Business Phone: _____

Mobile Phone: _____

E-mail: _____

Company: _____

Mailing Address: _____

City, State & Zip: _____

Business Phone: _____

Mobile Phone: _____

E-mail: _____

Property Address: _____

SBL#: _____

Choice Selection (If submitting more than one sealed-bid application): _____

Type of Project:

_____ Single Family Yes _____ No _____

_____ Multi-Family Yes _____ No _____ # Units: _____

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PLEASE NOTE: OWNER-OCCUPANTS WILL RECEIVE FIRST PREFERENCE! INVESTORS WILL ONLY BE CONSIDERED AFTER NO QUALIFIED OWNER-OCCUPANT IS CONFIRMED.

Owner-Occupancy Certification:

If selected to be the owner of this property I commit to make this property my primary residence for a minimum period of five (5) years.

Signature _____

Date _____

Bonus Opportunities Section: ONLY AVAILABLE TO OWNER-OCCUPANTS

A. First-Time Homebuyer

Are you a First-Time Homebuyer (10% Bonus to Offer Purchase Price)?

Yes____ No____

(CHOICE OF B OR C)

B. City of Newburgh Business-Owner

Do you own a business in the City of Newburgh (5% Bonus to Offer Purchase Price)?

Yes____ No____

Business Name: _____

Business Address: _____

C. City of Newburgh Resident

Are you employed in the City of Newburgh (5% Bonus to Offer Purchase Price)?

Yes____ No____

Employer: _____

Employer Address: _____

Offer Purchase Price: _____

Renovation Estimate - How much do you anticipate investing in this project for renovations? Do not include offer purchase price: _____

Who will be doing the work? ____Self ____Other (complete below)

Contractor: _____

Address: _____

Phone: _____

Do you (or your contractor) have a history of tax delinquency or code violations?

No____ Yes____ (attach explanation)

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Finances:

I am providing: ___Letter from Lender/Investor
 ___Personal or Business Bank Statement

What You should Attach:

- Renovation plan – itemize costs
- Financial verification
- Explanation of any tax delinquency/code violations (if applicable)

INFORMATION RELEASE:

It is our intent and understanding that all personal financial information submitted in relationship to this application to the Department of Planning and Development is confidential. The information is intended to be used only by the Department of Planning and Development, City of Newburgh. I hereby authorize the Department of Planning and Development, City of Newburgh to obtain credit reports and verify information supplied as part of this application. All information provided is true and accurate to the best of my knowledge.

Signature

Date

Print Name

Note: **If your bid is accepted**, you will be expected to bring **to the closing** a certified check made payable to the City of Newburgh Comptroller for the price of the property, 2003-2004 and 2004-2005 School Taxes. In addition the recording fees will be required by personal bank check made payable to the Orange County Clerk.